## **Asbestos Management Plan**

Every school (K thru 12) must have their buildings inspected by state certified inspectors. This information is compiled by a certified asbestos planner into an Asbestos Management Plan. This Plan also includes information on subsequent inspections, testing, remedial actions, and any notifications to teachers, parents, and contractors Each school must have their Asbestos Management Plan on file in the administration office and available for review for those who desire to see it. Getting acquainted with your plan is the best way to avoid disturbing asbestos in your school.

## How to Recognize and Report Damage

The Asbestos Management Plan describes the type, amount, location and condition of asbestos at the time of the report. Visual inspection is the most important way to recognize damaged material. Any material containing asbestos that has become broken or damaged and may be releasing fibers to the air should be reported to management as soon as possible. In turn, management will notify the asbestos coordinator at the Diocese of Harrisburg.

## Steps Taken by Diocese of Harrisburg to Insure Safety

- 1. Inspect all buildings as required under AHERA law, and prepare an Asbestos Management Plan for each school.
- 2. Perform surveillance inspections of all schools every six months, and a formal re-inspection every three years (see section #4 of the Asbestos Management Plan).
- 3. Provide two-hour awareness training for all custodial and maintenance staff.
- 4. Notification through proper channels to all workers, occupants, parents/legal guardians of occupants (this report).
- 5. Notification/documentation to all contractors who work in each school to meet the Right-to-Know rules.
- 6. Complete all asbestos remedial actions in a timely fashion (see section #6 of Asbestos Management Plan for work performed, if any).

Receiving this report is an indication that your school does contain some form or forms of asbestos. The Management Plan will describe in detail all the information for your particular school. This plan is located in your school administration office and is available for your review.