

2020-2021 St. Margaret Mary School PTO Meeting Minutes

October 13, 2020 7:00 – 8:00 pm Zoom

Attendees: Shannon Sprow, Katherine Frey, Amanda Barnes, Ann Foley, Jodi Schell, Colleen Sanders, Cindi Horshaw, Dana Dwyer, David Csurics, Dina Duffy, Emily Nordfors, Erin Morrison, Erin Rohacek, Gina Crawford, Heidi Daugherty, Jarrod Graham, Jenny Shyk, Kelly Fox, Kelly Hill, Jen Morris, Leah Booker, Lori Shlauderaff, Meghan Harvey, Kristin Moise, Niki Alicea, Sarah Hancock, Shannon Williard, Shelly Hendry, Sherri Clinkscale, Tina Ring, Tracey Librandi Mumma, Vanessa Paskaitis

I. Opening Prayer

I. Principal Update:

- a. Conferences went very well even remotely. The teachers were so pleased with the high percentage of parents who attended their conference.
- b. Picture Day: Next Wednesday 10/21. Students will be permitted to dress-up using the guidelines in the Handbook. Virtual students will also be invited to get their picture taken as part of their class.
- c. Halloween Parade: We are currently in discussion whether or not to have the physical parade in the afternoon. We are looking at recording and posting on FB. We want to be able to keep students and families safe while socially distancing and having all the families attend would be challenging for social distancing.
- d. Halloween classroom parties: there will be small parties in the classroom. The teachers will let families know if they are in need of anything donated. Please keep in mind that all snacks will need to be individually prepackaged.
- e. Survey: this week families will receive a short survey about the re-opening of our school year. I would appreciate everyone completing the surveys. Your feedback is important to us and the Diocese for future planning.
- f. Mrs. Mata: Friday was Mrs. Mata's last day with STMM. We exercised throughout the day and had a dance party at the end of the day for her. Mr. Collins has graciously agreed to sub for us until we hire a new teacher.
- g. Virtue of the Month: this month's virtue is Respect. Each day we have discussed what the letters in the word mean and how to show respect to each other and to adults.
- h. Rosary: this month, October, is Respect Life month and we are saying the rosary each week. Today, we offered the rosary for Mrs. Fennessy and her family for her father's passing away yesterday. I ask that you keep them in your prayers.
- i. Student Council is collecting new socks for Socktober this month. Students may wear crazy socks with their uniform on October 23. In November they will be collecting for the OLBS for Thanksgiving.
- j. "National Dessert Day" is tomorrow, so there will be a sweet treat for the students with tomorrow's lunch.

II. General Updates

- a. Sub sale in progress: Print the sheets from e-envelope turn in by this Friday. Mrs. Jen Morris volunteered to distribute the subs around 1:00 on October 29th; subs will be ready for pick up at or after dismissal. If you ordered a lot of subs and want to arrange a

special pick up, please email stmmspto@gmail.com and we will put you in touch with Jen to make arrangements.

- b. Fall Festival: Because of continued concerns over Covid, there will not be a Fall Festival this year. We will sponsor a virtual costume contest instead. Students will be invited to send in pictures in their costumes. The PTO will invite the parish Council of Catholic Women to do the judging of the costumes and award small prizes to the winners in categories. The PTO is also considering adding a pumpkin carving and/or coloring page contest. Mrs. Shyk will coordinate virtual event details.
- c. Golf tournament: Event sponsorship is going well, and Mrs. Sprow has been overwhelmed by the generosity of sponsors, and almost all 18 holes are sponsored. Mrs. Sprow could use more volunteers on the day of the event. There are 12-14 foursomes registered so far; would like to get more golfers. Additional registrations will be accepted up to and on the day of the event.

III. PTO Committee Reports

- a. President:
 - i. Deacon Francis Skorija is serving the parish and is interested in connecting the parish and school. He is working with Mrs. Sprow on the Golf Tournament committee, and recently organized the Pet Blessing at the church. He is considering hosting a Christmas Tree Lighting event to celebrate lighting a Christmas tree outside the church with hot cocoa and an activity for the children. Mrs. Shyk will work with Hank as a social event. Mrs. Sprow may invite him to our next meeting.
 - ii. School Board: The Financial committee asked if anyone with a marketing background could volunteer to help build a plan to market and promote the school to increase enrollment next year, hopefully post-COVID. The goal is to increase enrollment after we can accept new students.
 - iii. Dress out of uniform fundraiser: Mrs. Sprow is waiting for a decision from Mrs. Pronio and the School Board to determine if we can offer this new fundraiser.
 - iv. Future PTO meetings: Mrs. Sprow asked participants if they would like to continue PTO meetings by Zoom through the fall, or if they would rather try to meet in person. She asked participants to share their thoughts in the chat of the Zoom. The majority said they would rather continue on Zoom.
- b. Vice President: No updates.
- c. Treasurer: Leah Booker provided an update on the budget, which was emailed ahead of time to individuals in our PTO email distribution list. The Golf Fundraiser is becoming income producing event for the school year. We are losing only a few income producing activities.
- d. Secretary: Mrs. Frey is confirming the dates for the Butter Braid fundraiser, which is conducted before the Easter break. The fundraiser will tentatively run Fri. 3/4 – Fri. 3/18, and delivery day will be Tue. 3/30.
- e. Hot Lunch: PTO is considering ways to support the hot lunch program.
- f. Uniform Exchange: Still have uniforms if anyone is in need of any. Fill out google form and send in with your child. Child M and L sweatpants are limited quantity. You don't need to donate something to take something. Click here to complete the google uniform request: <https://forms.gle/HGg1V8UxVEp4PRVW8>

- g. Social: Social updates shared earlier in the meeting for the costume contest and possible Christmas Tree Lighting event.
- h. Santa Shop: Mrs. Crawford is considering options of how to safely run the Santa Shop, and is awaiting guidance from Mrs. Pronio and the School Board to finalize those plans. A parent asked if the shop could be set up online, but it would be impossible to manage the inventory as orders are placed without a system. If the Santa Shop has to be cancelled, Mrs. Crawford is considering another way for students to purchase a small gift to take home for family members.
- i. Spring Festival: The committee is planning to have the festival in June, but is holding off on making too many plans for now.
- j. SCRIP: Mrs. Fox has been talking to Ms. Ametrano about doing a SCRIP training Zoom session to help increase participation and show how easy it is to set up an account, purchase and use the gift cards, and save money on tuition. Mrs. Moise completed the first quarterly report. Families received between \$10-\$140 dollars on their tuition! SRIP is offering extra discounts and rebates on Amazon Prime Day, as well as on Fridays and Saturdays during October and November. Families can use the Using the app to learn about how to use the app. Masses are all covered for sales after Mass.
- k. Outreach: Mrs. Sanders is working to complete the promotional flyer for the school before the next meeting in November. She is on a fact-finding mission to incorporate unique things about our school, such as diversity, # kids top 10% at McDevitt, etc.

IV. Parent Concerns & Ideas

- a. Field trips: Please share any suggestions with Mrs. Sprow for virtual field trips to offer the students.
- b. Parent concerns: Mrs. Shlauderaff shared that she received help from Mrs. Moise to set up her SCRIP account and is now on a roll! She shared her testimonial to get 17-18% as a rebate.

V. Closing Prayer

Opportunities to Help:

1. **Marketing Help:** Please email stmmspto@gmail.com if you have marketing experience and would be willing to help the School Board develop a plan to remarket our school for the next school year.
2. **Golf Tournament:** Please email stmmspto@gmail.com if you can help with the Golf Tournament on Sat. November 7.
3. **Hot Lunch:** Ms. Shanda needs volunteers to help serve hot lunch to students in their classrooms. Masks must be worn at all times. Click [here](#) to access the sign up.

Next meeting:

- Thursday Nov. 12 at 7:00 pm on Zoom

Don't miss an update from the PTO!

- Send an email to stmmspto@gmail.com to be added to our email distribution list.