



St. Margaret Mary School

2826 Herr Street • Harrisburg, PA 17103-1817

Phone (717) 233-3771 • Fax (717) 232-0776

www.stmmparishschool.org

SUBJECT: Non-Discrimination in Services Policy Statement

TO: Parents/Guardians of St. Margaret Mary ASTEP/BSTEP Students

FROM: Mary Jo Pronio, Principal

Admissions, the provisions of services, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including Limited English Proficiency), or sex.

Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aides and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual/ student (and/or their guardian) who believes they have been discriminated against, may file a complaint of discrimination with:

St. Margaret Mary Alocoque Parish & School Charitable Trust ASTEP/BSTEP

2826 Herr Street

Harrisburg, PA 17103

Commonwealth of Pennsylvania
Department of Human Services
BEO/Office of Civil Rights Compliance
Room 225, Health & Welfare Building
P.O. Box 2675
Harrisburg, PA 17120
Inquiries: (717) 787-1127
Email: RA-PWDHSCivilRights@pa.gov

Pennsylvania Humans Relations Commission
333 Market Street, 8th Floor
Harrisburg, PA 17101
<https://www.phrc.pa.gov/File-a-complaint>
Inquiries: (717) 787-4410
TTY users only: (717) 787-7279

Office for Civil Rights
U.S. Department of Health and Human Services Centralized Case Management Operations
200 Independence Avenue, S.W.
Room 509F HHH Bldg
Washington, D.C. 20201
Customer Response Center: (800) 368-1019 TDD: (800) 537-7697
<https://www.hhs.gov/ocr/complaints>
Email: ocrcomplaint@hhs.gov