

**2023-2024 St. Margaret Mary School PTO
Meeting Agenda – September 5, 2023
7:00 pm – 8:00 pm**

- I. Opening Prayer

- II. Principal Update – Mr. Read
 - a. Book fair coming up – sign up genius coming out soon for volunteers; fair will be in the lower floor Spanish classroom instead of the gym this year.
 - b. Dress down day – Thursday, September 7, 2023

- III. PTO Committee Reports
 - a. President (Colleen Sanders): 3 kids at STMMS; 3rd year as President
 - i. Goals
 - Continue to build community and family of STMMS
 - Fun activities to enrich and engage students (field trips, fall festival, speakers, pizza parties, etc.)
 - Raise money for school and PTO
 - Support teachers as much as possible (facility room stocked, lunches, supplies, etc.)
 - Be a safe space where parents can discuss concerns and issues
 - ii. Introduce Board – see names below included with each position/committee
 - iii. Calendar – finishing up the PTO calendar of events as well as a comprehensive calendar with both school events and PTO events; distribution will be at back-to-school night if not sooner
 - iv. Recap Summer Initiatives
 - Movie night
 - Stocked faculty room
 - Breakfast and lunch for teachers during in-service
 - Breakfast for teachers the Friday of the 1st week of school
 - Back-to-school pool party
 - USA map painted on blacktop
 - v. Book fair – week of September 11th; will be looking for volunteers that have clearance to help out; fair will be open during back-to-school nights
 - Monday 9/11 – set up
 - Tuesday, 9/12 AM – 1-1, 5, 8A
 - Tuesday, 9/12 PM – 4, 6, 3
 - Wednesday, 9/13 AM – 7A, PreK
 - Wednesday, 9/13 PM – K
 - Thursday, 9/14 AM – 2-1, 2-2, 1-2
 - Friday – Tear down

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- vi. Fundraiser – split profit with school (~\$24,000 raised last year); to occur October 10-20; more info to come; kids who raise at least \$100 can participate in all special events; finish with dance party on the 20th.
 - vii. Hot lunch –
 - Coordinator still needed.
 - Scott Sanders (Wednesday) and Colleen Sanders (Friday – Costco pizza) have volunteered to implementing the program in the interim
 - An email was sent out last week about hot lunch begin next Wednesday, September 13th
 - It will be served on Wednesdays and Fridays only
 - Sign up at <http://ezschoolapps.com/>
 - Hot Lunch will feature a rotating limited menu. All students must pack all other days. ** Menus are subject to change**
 - Teachers will collect lunch orders on MONDAY MORNING EACH WEEK. Simply preload your students account as needed, and lunch will be deducted from their student bank when they “check out” in the lunch line. Use the Transaction History Tab to keep track of what was purchased and their remaining balance.
 - Volunteers are needed to service lunch; shift is 11:00am to 1:30 pm. Please use this link to sign up to volunteer:
<https://www.signupgenius.com/go/20F044AA8A729A5FA7-lunch>
 - viii. Spartan Giving – Mums: 100% raised goes back to school - \$5/mum goes to school – Orders are due Friday, October 8; link to order form [Mum Fundraiser Packet.pdf \(stmmparishschool.org\)](#); Pick up 9/21 and 9/22
 - ix. Trivia Night – Friday, September 29 at 7 pm in church pavilion; link to register is on PTO and STMMS Facebook pages; all money goes to the school. \$25/person with teams of 8-10 people. Snacks and drinks provided; prizes for 1st and 2nd places – amazon gift cards. Prizes sponsored by PTO and STMMS athletic association.
 - x. Restaurant Night – Third Tuesday of each month, this month it will occur on Tuesday, September 19 at Chipotle on Linglestown Road from 4-8 pm
 - xi. Recess Volunteers – will provide sign up link in the near future
 - xii. New website coming – add links to sign up genius for volunteering was suggested
- b. Vice President (Tina Ring): 3 kids and husband (gym teacher) at STMMS now; new to PTO this year
 - c. Treasurer (Emily Nordfors): 2 kids at STMMS; Money going out \$2600 (mural pool party, teacher snacks, ice cream party); Fundraiser will be our next influx of funds

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- d. Secretary (Tracey Mumma): 1 kid at STMMS; 2nd year as secretary
 - Please make sure your name is showing up in the participants list – either your first and last or your kid(s) so we can make sure your family is on the list for the dress down day
 - Meeting minutes will be posted on the PTO page of the STMMS website and will include any relevant links (PTO page on STMMS webpage, volunteer clearance information, etc.)
- e. Hot Lunch (committee chair open): see above
- f. Uniform Exchange (Caroline Krall and Amanda Barnes): back to school exchange occurred July 27-31; if you have any uniform needs, please fill out the request form at <https://forms.gle/rCpaYdg3fUupZVCw9>; drop off any unneeded uniforms at school.
- g. Social (Dana Dwyer): Fall festival on October 28 at the church; last year we had a good turnout but we are hoping for more trunk-or-treat cars this year; open to all grades preK-8 grades
- h. Donuts/Pancakes (Kelly Fox, Jen Morris, Nikki Aliceia): nothing on the books yet for this year.
- i. Santa Shop (Heather Rutherford and Grace Corbally): co-chairs are both new to PTO this year; we will use same program for Santa Shop as we did last year; will need volunteers to run the Santa shop; dates of the Santa Shop are December 4-8.
- j. Fundraising (Lycka D’Souza): RTK subs sale coming soon; will be adding some new fundraisers this year in addition to the ones we did last year – more info to come next PTO meeting.
- k. Outreach (Megan Harvey): we will be working with Mr. Read to highlighting all the pros of STMMS and success of STMMS students in high school. Note: any kids between 0-5 can sign up at Dolly Pardon Imagination Library to get a free book each month if they live in either Dauphin or Perry County.
- l. SCRIP (Mary Fox, Emily Nordfors, Kristin Moise): information on Scrip can found at <http://stmmparishschool.org/Scrip>; a percent of each gift card bought goes half to the school and half towards your kid’s tuition; you buying gift cards at face value; plans are to have a SCRIP flyer available at back to school night
- m. Golf Tournament (Shannon Sprow):
 - October 13th at Manada Hill Golf Course, scramble starts at 12 pm, registration at 11 am.
 - Still accepting registrations and sponsors
 - Basket raffles – basket donations needed
 - Volunteers are needed:
 - Morning: 10:45 am – 12 pm to help with set up, registration, and raffles

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- Afternoon/evening: 4:30 – 6:00 pm to help set up food, greet golfers as they finish, and sell raffle tickets
 - n. Spring Festival (Erin Morrison): noting to report yet
- IV. Parent Questions and/or Concerns
- a. Assigned seats at lunch – why are they assigned/alphabetical?
 - b. Athletic Association: Basketball Registration for grades 4-8 is due September 29; link to registration is <http://stmmparishschool.org/upld/elope/23-24SPARTANBASKETBALLREGFORM%204th%208th%20gr.pdf?473544987653>
 - c. Open Gym at STMMS for kids in grades 4 through 8 from 3-5 pm Wednesday girls, Thursday for boys. Can parents watch, answer is no they are not open practices.
 - d. Cub Scout Open House, Tuesday, September 12 at 6:30 pm in the parish activity center – this is the same night as one of the back-to-school nights.
 - e. Volunteer Clearances: Website link for how to getting clearance to volunteer is: <http://www.stmmparishschool.org/e-files>.
 - f. PTO email address is stmmspto@gmail.com
 - g. PTO page of STMMS website is <http://stmmparishschool.org/PTO>
 - h. STMMS PTO has a Facebook page is named: St Margaret Mary School PTO
 - i. STMMS has a Facebook page is named: St Margaret Mary School
- V. Closing Prayer
- VI. Next Meeting: Thursday, October 12, 2023 at 7:00 pm via Zoom